



# Student Registration

School: \_\_\_\_\_ Date of Registration: \_\_\_\_\_

Registering for Grade: \_\_\_\_\_ School Year: \_\_\_\_\_

ECS Preferred Days: \_\_\_\_\_ French Immersion: (if offered at this school) Yes  No

**Student Information: Alberta Education ID:** \_\_\_\_\_

**Legal Verification** – a student cannot be registered without a copy of a legal document that provides proof of legal names, age and citizenship or Immigration status. Any of the following documents are acceptable to copy: Canadian birth certificate, adoption papers, permanent resident card, student study permit, parent work permit or parent study permit.

Write the student’s legal surname (last name) and given names below. These are the names on the student’s birth certificate, adoption papers or other legal documents listed above. If the student uses a different first or last name, please fill out the preferred names.

**Copy of Legal Document Provided with this Registration Form:**  Yes  No

Student’s Legal Last Name: _____	Student’s Legal First Name: _____	Student’s Legal Middle Name: _____
Preferred Last Name: _____	Preferred First Name: _____	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date: _____ Month / Day / Year	Student’s Birth Country _____
<b>Staff requires proof of address before registration can proceed.</b>		
House/Mailing Address: _____	911 Address: _____	
City: _____	Province: _____	Postal Code: _____
Home Phone: _____	Unlisted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Student’s Cell Phone: _____

## School History

Please indicate if the student has ever been registered in Wild Rose School Division Schools:

Yes – Name of the last school in Wild Rose attended: \_\_\_\_\_

No – Name, address, city and country of the last school attended: \_\_\_\_\_

## Medical Information (Optional)

You do not have to provide information about medical concerns, but the information could be crucial to the well-being of the student. Are there any serious medical conditions you would like the school to be aware of that affect the student? Please indicate below:

**Alberta Health Number** \_\_\_\_\_

- Diabetes    Epilepsy    Hemophilia    Heart Condition    Asthma    Other

Medical Notes: \_\_\_\_\_



# Student Registration

## Parent 1 Information

Step Parent   
  Legal Guardian   
  Child resides with this person  
 Relationship to Student:   
 Father   
 Mother   
 Other (please specify): \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name : \_\_\_\_\_

Contact Information of this Parent or Guardian (If different from Student's):

House/Mailing Address: \_\_\_\_\_ 911 Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Cell Phone or Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Parent 2 Information

Step Parent   
  Legal Guardian   
  Child resides with this person  
 Relationship to Student:   
 Father   
 Mother   
 Other (please specify): \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name : \_\_\_\_\_

Contact Information of this Parent or Guardian (If different from Student's):

House/Mailing Address: \_\_\_\_\_ 911 Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Cell Phone or Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Parent 3 Information

Step Parent   
  Legal Guardian   
  Child resides with this person  
 Relationship to Student:   
 Father   
 Mother   
 Other (please specify): \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name : \_\_\_\_\_

Contact Information of this Parent or Guardian (If different from Student's):

House/Mailing Address: \_\_\_\_\_ 911 Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Cell Phone or Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Parent 4 Information

Step Parent   
  Legal Guardian   
  Child resides with this person  
 Relationship to Student:   
 Father   
 Mother   
 Other (please specify): \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name : \_\_\_\_\_

Contact Information of this Parent or Guardian (If different from Student's):

House/Mailing Address: \_\_\_\_\_ 911 Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Cell Phone or Other Phone: \_\_\_\_\_ Email: \_\_\_\_\_



# Student Registration

## Guardianship, Custody or Access Rights

Guardians of the student must be identified to ensure each party's rights are respected. If an order exists affecting guardianship rights or custody or access rights, a copy of the order will be requested to be placed in the student record. In rare instances a child may be designated as 'protected' if a court issues a restraining order.

**Step Parents are not legal guardians without legal documents.**

Please indicate if any such document(s) exist:  No  Yes If yes, a copy is required for the student's file.

Type of Legal Document:

Access and/or Custody  Parenting  Guardianship  Protection Document Expires: \_\_\_\_\_

## Emergency Contacts

An "emergency contact person" is someone other than the student's parent(s) or guardian(s)

Name of Emergency Contact #1		Relationship:
Phone:	Phone 2:	Phone 3:
Name of Emergency Contact #2		Relationship:
Phone:	Phone 2:	Phone 3:

## Sibling Information

(optional) Note: The provision of sibling information is optional and is collected for communication and planning purposes.

Do you have other children attending or will be attending this school District:  Yes  No

Name:	Age:

Name:	Age:

## Independent Student Status

The School Act defines an independent student as someone who is (1) 18 years of age or older, or (II) 16 years or age or older as of September 1, and (a) who is living independently, or (b) who is a party to an agreement under 572 of the Child, Youth and Family Enhancement Act.

Are you claiming status as an "Independent Student: under the definition of the School Act:  Yes  No

## Francophone Education Eligibility Declaration

According to Section 10 of the School Act and Section 23 of the Canadian Charter of Rights and Freedoms, a parent or legal guardian who is a Canadian citizen has the right to have his/her children receive school instruction in French. This applies if the parent/guardian is a resident of Alberta and French was the first language learned and is still understood by at least one parent, or one or more of the parents or one or more of their children have received/are receiving instruction in a French First Language Program or school in Canada (this does not include a French Immersion program).

Do you claim entitlement to a Francophone Education under the terms of the School Act?  Yes  No

If you have answered yes, Wild Rose School Division may be required to release personal information provided on this form to the local Francophone Education Board upon written request of that jurisdiction.

If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education?  Yes  No

In Alberta, parents can only exercise this right by enrolling their child in a French first language (Francophone) program offered by a Francophone Regional authority.



# Student Registration

## Aboriginal Self-identification

If you wish to declare the student is Aboriginal, please select one:

<b>First Nation (status)</b> <input type="checkbox"/>	<b>First Nation (non-status)</b> <input type="checkbox"/>	<b>Métis</b> <input type="checkbox"/>	<b>Inuit</b> <input type="checkbox"/>
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For further information, please refer to: <https://education.alberta.ca/system-supports/results-reporting/> or contact Alberta Education at 780-427-8501.

If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent at (403) 845-3376.

Treaty # \_\_\_\_\_ Band Name: \_\_\_\_\_

## Students with Individual Program Plan (IPP)

Does the student have an:

- Individual Program Plan (IPP) Please provide a copy to the School Administrator/Student Support Facilitator
- Formal Assessment. Please provide a copy to the School Administrator/Student Support Facilitator

## English as Second Language (ESL) Eligibility

ESL students can be Canadian-born or Foreign born.

My Child is:  Canadian born or  Foreign Born Birth Country: \_\_\_\_\_

Student's first language learned (specify): \_\_\_\_\_

Student's primary home language (specify): \_\_\_\_\_

## Citizenship or Immigrant Status:

A copy of the following was provided to the school(s):

<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Canadian Birth Certificate
<input type="checkbox"/> Permanent Resident	<input type="checkbox"/> Canadian Citizen Papers
<input type="checkbox"/> Student Authorization – Study Permit (Parent/Guardian resides outside Canada)	<input type="checkbox"/> Canadian Adoption Certificate
<input type="checkbox"/> Child of a Canadian Citizen	<input type="checkbox"/> Permanent Resident Card / Landing Form
<input type="checkbox"/> Child of Individual who is lawfully admitted to Canada for permanent or temporary residence ( <i>does not include tourists or visitors</i> )	<input type="checkbox"/> Working / Study Permit
	<input type="checkbox"/> Refugee Protection Claimant Form

Client ID# \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Date of Arrival in Canada: \_\_\_\_\_



# Student Registration

## Media Participant and Personal Information Disclosure Consent

Please select below all that you agree to:

- I have read and understood the Administrative Procedures 141 & 180 – Security of Information Resources and Freedom of Information and Protection of Privacy.
- I hereby consent to the use and disclosure of the personal information as listed in the Administrative Procedure 141 & 180 – Security of Information Resources and Freedom of Information and Protection of Privacy. .
- I hereby give Wild Rose School Division School’s permission to photograph, video tape, audio tape and/or interview my child while he/she is under the supervision of Wild Rose School Division.
- I hereby give Wild Rose School Division permission to use, publish, display and copyright any work, written material or creative work created or authored by my child through school activities. I understand that the artwork, written materials or creative work may be used by Wild Rose School Division in district or school displays, publications, websites, other electronic media and advertising or promotional materials. I understand that Wild Rose School Division may make minor edits as deemed appropriate. I hereby give Wild Rose School Division permission to permit outside organizations to photograph, video tape, audio tape and/or interview my child while he/she is under the supervision of Wild Rose School Division schools. I understand that this means that a photograph(s), video(s), audio tape(s), interview(s), or likeness of my child may be collected used, reproduced and broadcast by the outside organization.

I hereby certify the above information to be true, correct and complete. I have also identified all guardians for this student.

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

(This registration document must be dated and signed by the parent, guardian or independent student)

### Collection and Use of Personal Information Disclaimer

The information collected as part of the school registration process is personal information as referred to in the FOIP Act. This personal information is collected pursuant to the provisions of the School Act and its regulations (e.g. for the establishment of a student record, determination of residency) and pursuant to section 32(c) of the FOIP Act as the collection is related directly to and is necessary to a school board's obligation to provide students with an education program that meets their needs and to provide a safe and secure school environment (e.g. program placement, determination of eligibility and/or suitability for provincial or federal funding, contact and health related information in the event of problems or emergencies). Personal information may also be provided to the Minister of Education for the purpose of carrying out programs, activities or policies by the Ministry (e.g. research, statistical analysis).